

MEMORANDUM OF UNDERSTANDING


Kansas Water Environment Association Kansas Section American Water Works Association

The Kansas Water Environment Association (KWEA) and the Kansas Section American Water Works Association (KSAWWA) seek to achieve a spirit of strong cooperation between the two organizations. Our common purpose is to improve the quality of life through the protection of the water environment. It is our common objective to ensure that all people may have access to clean, safe, and sufficient water.


In order to achieve this purpose, the two organizations:

1. Agree to hold Joint Annual Conferences on a mutually agreed upon date and location through the year 2030. It is the intent of both organizations to alternate the location of the conference. Specifically, 2 years in Topeka followed by 1 year in Wichita, then repeat.
2. Agree to split all revenue and expenses based on a division of 60% for KWEA and 40% for KSAWWA, except:
 - A. Any expenses for the conference(s) that are solely related to one organization will be borne by that organization.
 - B. Funds raised as a result of special fundraisers will not be used to offset normal expenses of the conference.
3. The two organizations will review the MOU after a five (5) year period to: ensure distribution of revenues and expenses has taken place, as stated herein, and to consider any adjustments, as agreed upon and approved by the Executive Committees of both organizations.
4. Agree that all conference revenue will be deposited in a joint KSAWWA / KWEA account, with complete accounting provided to and reviewed by the Executive Committees of both organizations. Joint expenses paid directly by either organization will be fully documented, and that organization will be reimbursed from this account.
5. The two organizations' treasurers will determine the applicability of expenses. Only when no resolution can be found, disputed expenses will be considered by three representatives from the Executive Committee of each organization with the results of their decision being binding upon both organizations.
6. In an effort to obtain the best possible rates for the conference venue, it is understood by both parties that multi-year contracting will be required, and contracts signed in advance. As a result, KSAWWA and KWEA agree that they are the official contracting parties and will be jointly responsible for all executed contracts associated with the conference venue. Each organization shall retain financial responsibility for secured venues according to the contractual obligations through the term of the contract or bear associated costs of terminating said contract.
7. The two organizations agree that they will work to continue their cooperative efforts for future endeavors following the agreements as laid out in this document for a period of ten (10) years from the date of signature.

The following willfully acknowledge this agreement on behalf of their respective organizations.



Ron Thomann, President
Kansas Water Environment Association



Philip Cooper, Chair
Kansas Section American Water Works
Association

8/26/2019

Date