

**KsAWWA Board meeting
December 2, 2016
Hansen Water Treatment Plant
Kansas City, KS**

Chair Lester Estelle called the meeting to order at 10:01 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Lester Estelle	
Past Chair	Jim Epp	
Director		Mike Orth
Chair-elect	Martha Tasker	
2 nd Yr. Trustee	Phillip Cooper	
2 nd Yr. Trustee		Andrew Hansen
2 nd Yr. Trustee		Katie Miller
1 st Yr. Trustee	Mike Rudy	
1 st Yr. Trustee	Michelle Wirth	
1 st Yr. Trustee	Durward DJ Johnson	
Secretary/Treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chair present were Tony O'Malley, Water For People; Steven Craig, OTC; Angela Buzard, Community Relations/Customer Service; Bill Biron, Exhibits; Denise Friday, Diversity; Dan Pflumm, Membership; and Ben Haecherl, YP's.

AWWA Representative present was Ashley Longmore, Section Relations Manager

Chair Lester Estelle led everyone in an Ice Breaker/Get Acquainted activity.

Section Manager Hank Corcoran Boyer presented the minutes of the July 22, 2016 teleconference and the August 12, 2016 teleconference. **Past Chair Jim Epp** made a motion to accept; **Secretary/Treasurer Terryl Pajor**, seconded. Motion approved.

Secretary/Treasurer Terryl Pajor gave the treasurer's report. As of December 2, 2016 assets were as follows: Intrust Bank Account \$89,681.86; Intrust CD 004 \$36,761.82; and Intrust CD 006 \$31,704.62 for a total of \$158,148.30. Treasurer's report was accepted and will be filed for audit.

Director's Report – Mike Orth was not able to attend but sent the following report:

I hope you enjoyed our 8th Annual KWEA/KsAWWA conference in Topeka as much as I did. Our chair-elect, Lester Estelle did a fantastic job in organizing the conference and aligning the presentations to current issues we are dealing with in the State. It takes a lot of time, effort, and planning to support our conference so we also need to thank Hank Boyer, our Section Manger, for all she does to make our conference happen. It was also a pleasure to host Mitch Kannenberg, our Vice Presidential Representative from the South Dakota Section and a Director classmate of mine. I hope you found some time to introduce yourself to Mitch and make him feel welcomed. I know Mitch had a great time at our conference and met many of you as he was very appreciative of the hospitality we provided him.

We are getting ready for our Winter meeting for AWWA in Scottsdale, AZ in early January where we will hear from our new slate of Vice Presidential, Directors-at-Large, and our Presidential candidate as we select a new slate of officers. In addition, we will hear an update on our plans to transition AWWA's pension, our finances, and other business matters.

Have a great winter, be safe in your travels, enjoy the Holiday Season and I look forward to seeing you soon.

Chair's Report – Lester Estelle reported that we needed to look at the Strategic Plan and follow AWWA's example of making it simple. He asked that each Committee Chair provide at least two (2) articles a year for the Solution H2O newsletter. He challenged the entire Board and Committee Chairs to get more involved and also provide stories about their utilities for the newsletter.

Section Manager Hank Corcoran Boyer reported she had been busy with the following items:

- 1) Finishing up the joint conference activities
- 2) Advertised and took registrations for OTC Workshops
- 3) Attended the OTC meeting in November in Lawrence, KS
- 4) Meet with the 2017 Conference Co-chairs, Martha Tasker and Susan Pekarek, Tina Leitzel, webmaster and Dustin Coles, KWEA Conference coordinator in Wichita at the Hyatt/Century II. They also met with the hotel staff and the staff of Century II.
- 5) Assisted with the Call for papers for the 2017 joint conference. All papers will be submitted online and they will be submitted to Hank Corcoran Boyer who will log them into a spreadsheet that will be available for Tina, Hank, Martha and Susan to use to prepare the program.
- 6) Attended a conference call with the Exhibit Chairs of both organizations and discussed increasing the rates. It was decided to increase the rates for 1 booth from \$850 to \$950; second booth will remain at \$500 and large equipment booth will go from \$250 to \$350.
- 7) Assisted with the Exhibitor Registration online – this will be up and working by the first of 2017.
- 8) Continues to work with Tina on additional 2017 joint conference activities/information.

Marth Tasker-Joint Conference Co-chair reported she had met with Tina, Hank, Susan, and Dustin in Wichita and had taken a tour of the facility. Susan Pekarek has reached out to Aaron Davis as our Keynote Speaker and they hope to have the Keynote Speaker contract wrapped up by the end of December. She also reported the speaker gifts for the 2017 conference had been purchased. She then asked some questions about the logistics and there was discussion regarding putting together the speakers, moderators, etc.

Committee Reports:

Denise Friday, Diversity Committee submitted the following report:

Diversity Committee held 2___ meetings this year.

*Subject: Diversity Meeting Minutes- Attended Denise, Eva, and Jennifer
On 3-10-16 we had a meeting discussing the Tower 2 Tower run wanted to set up a booth with the flyer about the group. Discussed what the water industry diversity culture looks like.
4-30-16 Denise Friday, Eva Webb, Germean Chisholm-Bean, Clint White, and Brian Booth participated in the Tower 2 Tower Run*

11-12-16 we attended the Chamber of Commerce Hispanic 2nd Annual Business Expo handed out flyers.

On 11-17-16 Attended Denise, and Eva we discussed reaching out to engineering companies, The Hispanic Chamber of Commerce, Society of Women Engineers, and National Society of Black Engineers for networking events and to see how their diversity committees operate. We wrote a letter to send out to high schools in the area about attending college/career fairs for the 2017 school year. We discussed getting some flash drives, and pens, to pass out at the events that we attend.

We submitted an article for the H2O newsletter.

Dan Pflumm, Membership Chair reported that KsAWWA was #1 in retention of first year members – he was working on the Mentoring Program the Board had adopted and was working with the YP's to gain more members. He is looking at sponsoring an YP Event. He is soliciting committee members and is looking to attend the AWWA Membership Summit.

Tony O'Malley, WFP Chair submitted the following:

The activities of the KSAWWA Water For People Committee consisted of two funding raising events held in conjunction with the Joint Annual KsAWWA/KWEA Conference in Topeka on August 30- September 1, 2016.

I. Sporting Clays Shoot at Ravenwood Lodge

The Sporting Clays Shoot generated \$1,128 in gross revenue, plus \$100 cash donation, for a total of \$1,228. Total expenses were \$598 to the range and \$300 for the insurance rider.

2016 KsAWWA/KWEA

Water For People Sporting Clays Shoot

Name	Organization	Name	Organization
Tanner Yost	Wilson & Company	Curt Martin	UCI
Gary Taylor	City of Eldorado		
Fred Jones	City of Garden City		
Collin Drat	Raftelis Financial		
Charlie Wheeler	Clear Water Equipment		
Joe Maris	Ray Lindsey		
John Tillman	Ray Lindsey		
Keith Scarberry	MKEC		
Tony O'Malley	Larkin Lamp Ryneerson		
Phillip Cooper	City of Emporia		
Kurt Bookout	City of Eldorado		
Charlie Sievert	Black & Veatch		
Patrick Beane	Johnson Co. Wastewater		
Josh Tedder	Black & Veatch		
David Odell	UCI		
Walter Marcotte	UCI		
Sam Eck	UCI		
Patrick Miller	UCI		

The following donations were received for Sporting Clays Shoot:

David Odell, UCI Contractors	Catered BBQ Lunch & Drinks
Tony Grant, Engineering America, Inc.	\$100 check donation
Larkin Lamp Rynearson	Drinks on the Course
KsAWWA	(3) logo shirts for drawing prizes
Tony & Karla O'Malley	Top Shooter prize and 6 drawing prizes

II. Silent Auction

Silent Auction items 2016

Donor	Item	Received
HCB Management	Wine Basket	\$40.00
Martha Segal, AWWA	Bourbon Basket	\$80.00
Kurt Bookout	Turkey Hunt	\$250.00
WaterOne	"No Water No Beer" Gift Basket	\$45.00
KCK BPU	JBL Blue-Tooth Speaker	\$105.00
Phillip Cooper	3 in 1 Homemade Stool	\$80.00
Haynes Equipment	Ryobi Drill	\$75.00
ESI-Robb White	Ryobi 18v Li-Ion 4-Tool Kit	\$180.00
Roxann Slater, ADS	Applebee's Gift Cards	\$40.00
AWWA-Terry Walters	The Water Dictionary	\$60.00
Larkin Lamp Rynearson	2- KC Royals Tickets	\$60.00
Martha Silk	Spirit Tile - Glass fired Metal Art	\$75.00
R. E. Pedrotti Co.	Sprint cup Tickets	\$185.00
Enviro-Line Co., Inc.	Tee Shirt & Hat	\$10.00
Ravenwood Lodge	2 rounds sporting clays	\$25.00
Tony & Karla O'Malley	Buck Gardner Duck Call	\$10.00
Tony & Karla O'Malley	Federal Brick of 22lr Ammo	\$43.00
Grundfos Pumps	Starbucks Coffee	\$45.00
ACE Pipe/Ed Ryser	KU Collectable Santa	\$25.00
Enviro-Line Co., Inc.	Fishing Reel and Knife	\$40.00
Total		\$1,473.00

Lessons Learned: Getting shooters to arrive at the conference site ½ day early to participate is a challenge. The event is popular with the participants; however we are competing head to head with the golf tournament in the same time slot.

A sponsor(s) to underwrite the cost of the Shooting Event Insurance that AWWA International requires us to obtain would increase our net \$300

A goal of the coming year is to expand the Committee to tap into the offer of assistance from other KSAWWA members. Martha Silk has volunteered to join the committee. The generosity of the many donors, buyers, and participants will benefit those that Water For People assists.

Ben Haecherl, YP Chairman submitted the following:

The YP group had an exciting 2016 year. I was able to attend the YP Summit in San Diego. We also had significant growth in the committee with Michaela Rempkowski and Brent Chesnut volunteering to be the co-chair and sub-regional chair, respectively.

The KSAWWA YPs participated in several shared events with the other YP groups (MWEA, KWEA, and MO-AWWA) in the Kansas City area. The events typically involved an educational tour followed by a social hour. This past year's events included the following:

- *Independence WTP Tour*
- *KCMO WTP Tour*
- *Royals Game*
- *Revolving Green Around the Blue Volunteer Event*
- *Kansas City Zoo*
- *JCW Nelson Plant Tour*
- *Royals Social Hour*
- *Sealife Aquarium Tour*

The YPs also put on an exciting social media competition at the 2016 joint conference. Three (3) Palm coolers were given away as prizes to winners Kacy Simonsen, Jon Shellhorn, and Michaela Rempkowski.

The schedule for 2017 will be similar to this year with a few added goals. We plan on sending two (2) YPs (Michaela and Brent) to the summit this year. In previous years, events have been centered around the Kansas City Area. In 2017 we would like to increase involvement in other areas of the state by hosting at least one event in another region of the state. We would also like to become more involved with student chapters in the state of Kansas by inviting students to the YP events and possible setting up a booth at the KU career fair.

Andrew Hansen, Scholarship Chair submitted the following report:

The scholarship program in 2016 had some ups and downs. For the Terry L. McKanna Scholarship we had thirteen great applicants, of which Theresa Amante and Jacob Schultze were awarded with \$1,000 scholarships. The remaining applicants were given \$25 gift cards as an appreciation for their time.

New in 2016 was the One AWWA Operator Scholarship program initiated by National AWWA as part of The Water Equation program. It was our intention to award a \$1,000 scholarship, \$500 of which would be reimbursed from national. Multiple announcements and notifications of this new scholarship were distributed, but unfortunately no applications were received. It will be important in 2017 that we raise awareness of the operator's scholarship so that we don't miss out on this great cost sharing opportunity.

The schedule for 2017 will be similar to previous years. The applications for both programs should be finalized in January and forwarded to our web developer. Special attention will need to be given to differentiating between the two programs. Applicants will be given the option of either completing the

application on-line, or submitting it in hard copy. In addition to the website, student applications will be sent to colleges and universities similar to previous years. Additional notice and advertising of the operators scholarship is still being formulated, but in general should be coordinated with the Operations Training Committee.

Applications for both scholarships will be due in late May 2017.

Angela Buzard, Community Relations/Customer Service Chair submitted the following report:

- *The Area 2 training for the Small Systems EPA grant is underway for Round 4. The State of Kansas selected the topic of Workforce Development and would like the workshop in partnership with the KsAWWA section and the WSU EFC to be conducted in the summer of 2017 at the KMU facility in McPherson.*
- *The Public relations committee is researching the activities in other state chapters to see what other opportunities are available to promote the topics of customers service and public relations within the state.*
- *The Committee submitted a \$300 budget request to design and produce a mailer for members to promote thank them for their work and provide ideas on how they can promote their utility in their community during drink water week in May.*
- *The committee also provided an update on the “Work in Water” project that the Section is a partner on through Fred Jones of Garden City. The project’s goal is to get high school students interested in careers in the water and wastewater industry through classroom curriculum, hands-on activities and tours of the local treatment facilities. Additionally, 5 students will be provided with paid internships at their local utilities. To date, a successful pilot project took place in El Dorado with the assistance of Kurt Bookout. The project team now plans to teach in 7 more high schools and provide 4 more internships in 2017.*

2016 ACTIVITIES

<i>October 2016</i>	<i>Collaborated with KMU and the KSAWWA Customer Service Committee, to host a Customer Service/Public Relations Conference in Manhattan</i>
<i>August 2016</i>	<i>Provided a session at the Joint Conference on the AWWA Fly-in to update members on the key issues discussed and the availability of the opportunity</i>
<i>April 2016</i>	<i>Participated in the National AWWA Fly-in in Washington DC to discuss key national water issues</i>
<i>May 2016</i>	<i>Promoted National Drinking Water Week! To utilities across the state. Also created materials and a page on the KsAWWA website to provide public relations materials</i>
<i>Ongoing</i>	<i>Promote and moderate (if needed) National AWWA’s educational opportunities</i>

Steven Craig, OTC Chair reported the following:

The OTC Committee met on November 10 at the Kaw River Water Treatment Plant in Lawrence. There was a lengthy discussion on the OTC Training Committees could and could spend for training including hiring outside trainers for more advanced training. They were asking for \$5,000 to be put into their budget for such training in 2017.

The NE Subcommittee held a Basic Operator Workshop, the SE Subcommittee was looking to do two trainings in 2017; the SC Subcommittee is planning a chlorine safety workshop in 2017.

There was discussion about the AWWA One Operator scholarship that is available and so far KsAWWA had not received any applications.

They discussed topics for the joint conference in Wichita in 2017.

Old Business:

Chair Estelle reported the 2017 RMSO was going to be held in Lafayette, LA March 10-11, 2017 and asked who would be interested in going. He asked that everyone look at their calendars and then report to Hank. As further information became available it would be sent out to those interested.

New Business:

Secretary/Treasurer Terryl Pajor presented the proposed 2017 budget for the Board's review. The Board and Committee Chairs reviewed what was presented and made several changes/additions. **Secretary/Treasurer Pajor** will take those changes/additions into consideration and send out an amended budget.

Chair Estelle made a motion that the proposed budget with the changes/additions be approved. **1st Yr. Trustee Mike Rudy** seconded. Motion approved.

Section Manager Corcoran Boyer presented the idea of putting our wearing apparel on our website and anyone could go to the website and purchase shirts or hats. **Section Manager Corcoran Boyer** will work with a local vendor to accomplish this.

The Board went into Executive Session to discuss the Section Manager's contract for 2017. **Lester Estelle, Chair** made a motion to accept the Section Manager's contract as presented. **2nd Yr. Trustee Phillip Cooper** seconded. Motion approved.

Chair Estelle went over the various Dates to Remember and asked who would be interested in attending the YP Summit – RMSO – AWWA Fly-In- ACE17 and the Summer Workshop. He encouraged the Board and the Committee Chairs to look at their calendars and to take advantage of these opportunities to better educate themselves on the business of AWWA and to network with AWWA members from throughout the United States.

Meeting Adjourned at 1 p.m.

Afternoon Session –

Ashley Longmore, Sections Relation Manager for our Section led us in a Strategic Plan review and discussion.

Chair Lester Estelle will review KsAWWA's current Strategic Plan and revise it to fall in line with the new AWWA Strategic Plan.

Respectively Submitted

Hank Corcoran Boyer
Section Manager