

**KsAWWA Board of Trustees Meeting
December 1, 2017
KMU Training Facility
McPherson, Kansas**

The meeting was called to order by **Chair Martha Tasker** at 10:08 a.m.

Colin Hansen and Brad Mears with KMU welcomed the group to their facility, gave a little history on KMU and the facility and encouraged KsAWWA to use the facility anytime.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Martha Tasker	
Past Chair	Lester Estelle	
Director		Mike Orth
Director-elect		Steve Randtke (called in)
Vice Chair	Phillip Cooper	
Vice Chair-elect	Andrew Hansen	
2 nd Yr. Trustee	Michelle Wirth	
2 nd Yr. Trustee		Mike Rudy
2 nd Yr. Trustee	Durward Johnson	
1 st Yr. Trustee	Jim Jackson	
1 st Yr. Trustee	Kurt Bookout	
1 st Yr. Trustee	Katie Miller	
Secretary/Treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chairs and visitors present were Brandon Sisk, Mentee, KCK BPU; Dan Defore, Operator Meritorious Committee; Jessica Adams-Weber, Membership Committee; John Gilroy, Research Committee; Denise Friday and Eva Webb, Diversity Committee; Michaela Rempkowski and Ben Haecherl, YP's; Darci Meese, Water Utility Council; Tonya Bronleewe, Community Relations/Customer Service Committee; and Brad Ebinger, Mentee, WaterOne.

Chair Martha Tasker welcomed everyone and asked that everyone introduce themselves. She then asked if there were additions to the agenda; hearing none called for the minutes of the previous meetings.

Section Manager Hank Corcoran Boyer presented the minutes from the August 11, 2017 Teleconference meeting. **Vice Chair-elect Andrew Hansen** made a motion to accept the minutes as presented. **2nd Yr. Trustee Durward Johnson** seconded. Motion carried.

Section Manager Hank Corcoran Boyer presented the minutes from the **KsAWWA Annual Meeting** in Wichita. **Vice Chair-elect Andrew Hansen** made a motion to accept and present at the annual meeting in August 2018. **2nd Yr. Trustee Michelle Wirth** seconded. Motion carried.

Treasurer's Report – Terryl Pajor presented the Treasurer's report. As of December 1, 2017 the assets were as follows: Intrust Bank Account \$87,586.68; Intrust CD 004 \$36,910.17; and Intrust CD 006

\$31,769.57 for a total of \$156,266.42. **Vice chair-elect Andrew Hansen** made a motion to accept the Treasurer's report as presented and file for audit. **1st Yr. Trustee Jim Jackson** seconded. Motion carried.

Director's Report – Mike Orth – no report

Chair's Report – Martha Tasker highlighted the Leadership Program (Mentor/Mentee) and had assigned each of the Mentee's to a Mentor and encouraged they get in contact with each other.

Section Manager's Report – Hank Corcoran Boyer reported she had worked on closing out the 9th Annual Joint Conference, worked with the OTC committee on a training led by the NE Sub-subcommittee in Hays, Kansas and also a NE Subcommittee workshop for Advanced Operators. She had met with the joint conference planning committee to close out the 2017 conference and make preliminary plans for the 2018 conference. She prepared and presented information to update the website to Tina Leitzel, webmaster. She worked with the 2018 joint conference program committee and was preparing to put out the Call for Papers. She had signed a contract with the photographer for the 2018 joint conference, negotiated and signed a contract with the keynote speaker for the 2018 joint conference and had ordered the speaker gifts for the 2018 joint conference. And finally she is working on the last Solution H2O for 2017.

2nd Yr. Trustee Michelle Wirth asked if the pictures from the 2017 conference could be made public so everyone could see and possibly use them for future projects. **Section Manager Corcoran Boyer** said she would visit with webmaster Tina Leitzel about making this happen.

Old Business:

Vice Chair/Program Chair Phillip Cooper presented a little about the 2018 joint conference. Call for Papers will be out soon He indicated the Exhibitor and Attendee registration fees would remain the same as 2017. **Section Manager Hank Corcoran Boyer** said there was an incentive to have the Exhibitors register early and that was they would receive a 10% discount on their first booth if they registered before April 15. There was some discussion on this and it was suggested that instead of giving them a discount maybe we should penalize them after April 15. Since no one from the Exhibit Committee was there **Section Manager Corcoran Boyer** said she would visit with the joint Exhibit Committee.

Special Presentation:

Cathy Tucker-Vogel, KDHE made a presentation to the group on PWS Activities. She talked about the PWS Section Overview and staffing; BOW/PWS budget issues and the legislative initiative.

Tucker-Vogel presented the changes in funding that will be coming during the 2019 Legislative Session, talked about the language changes, changes to operator certifications statutes and the proposed new statute to establish PWS operating permit program. She asked if KsAWWA was interested in participating in the PWS Legislative Initiative Working Group. If there is interest KsAWWA would need to designate several people to participate in this group and send contact information to **Tucker-Vogel** so after the first of the year 2018 she could contact them to set up conference calls, e-mails with information, etc.

Vice Chair Phillip Cooper made a motion that KsAWWA participate in the PWS Legislative Initiative Working Group. **1st Yr. Trustee Jim Jackson** seconded. Motion carried.

Committee Reports:

Scholarship Committee – Andrew Hansen said KsAWWA would be giving 2 Terry L McKanna Scholarships and 2 One AWWA Operator Scholarships in 2018. He was currently working on getting the information ready to be placed on the KsAWWA website.

Community Relations/Customer Service Committee – Tonya Bronleewe reported she would be working on preparing press releases for Water Week in May 2018. She also reported the WaterOne and City of Olathe Tower to Tower run proceeds went to WFP.

Water Utility Council Committee – Darci Meese reported the annual Fly-In would be April 18 & 19, 2018. She also indicated several years ago she prepared the current Kansas Legislative Issues for Mike Armstrong for distribution to KsAWWA. She asked if anyone would like them again. It was decided she would prepare these and submit to **Section Manager Corcoran Boyer** for distribution.

YP Committee - Michaela Rempkowski reported the YP Committee had developed a full slate of events for 2018 including attending student career fairs – help gain more YP members for KsAWWA; get involved with other committees; networking in regions including Wichita, Junction city, Manhattan; partnering with NSPE/KWEA/KsAWWA; doing a quarterly event that would include tours, social activities and legislative activities; continue advertising the joint conference on FB and also continue the YP Breakfast at the joint conference.

Diversity Committee – Denise Friday reported that her committee was focusing on the 3rd grade programs in Olathe Public Schools, career fairs and National Lego Robotics Fair in Olathe.

Research Committee – John Gilroy reported he would be holding a meeting of his committee after January 1, 2018 at the new City of Olathe Laboratory.

Membership Committee – Jessica Adams-Weber reported on the membership trends. She also asked for suggestion on how to gain new members.

Operator Meritorious Award – Dan Defore reported he was soliciting nominations for the Operator Meritorious Award.

OTC – Section Manager Corcoran Boyer reported on the OTC meeting and the success of the training the NE Sub-committee held in Hays in October. The OTC Committee is starting to include an Operator's membership with the fee for the workshop in order to encourage more members. **1st Yr. Trustee Katie Miller and 1st Yr. Trustee Jim Jackson** reported KsAWWA was once again partnering with AWWA for the Area 1 workshops in 2018.

New Business:

Treasurer Terryl Pajor presented a draft of the 2018 budget for the Board's review, additions, changes, etc. The following change was made to the proposal presented:

- A. Change Regional Meetings expenses to \$5,000

- B. Give the Diversity Committee \$1,500
- C. Increase Membership Committee to \$4,000
- D. Change One AWWA Operator Scholarship expenses to \$2,000

2nd Yr. Trustee Michelle Wirth made a motion to approve the proposed budget with the mentioned changes. **Vice Chair-elect Andrew Hansen** seconded. Motion carried.

Section Manager Hank Corcoran Boyer reported the link on the KsAWWA website for wearing apparel was completed and ready for use.

RMSO location is in Charleston, S. Carolina on April 28-30, 2018 – **Chair-elect Phillip Cooper, 2nd Yr. Trustee Michelle Wirth, Chair Martha Tasker, 2nd Yr. Trustee Durward Johnson, Secretary/Treasurer Terryl Pajor** and someone from the **YP Committee** expressed an interest in attending.

2018 AWWA/WEF YP Summit is February 19-20, 2018 – the YP Committee budgeted for 2 of their members to attend this Summit.

2018 Fly-In in Washington D.C. is April 18-19 those attending will be **Water Utility Council Chair Darci Meese** paid by AWWA, **Vice Chair-elect Andrew Hansen** will attend and expenses paid by KsAWWA and **1 YP** determined by essay contest will attend paid out of the YP Budget.

The KDHE work group chosen from the KsAWWA Board includes: **1st Yr. Trustee Kurt Bookout, Water Utility Council Chair Darci Meese** and **Vice Chair-elect Andrew Hansen. Chair-elect Phillip Cooper** made a motion to appoint those individuals mentioned. **1st Yr. Trustee Jim Jackson** seconded. Motion Carried.

Board of Trustees went into Executive Session to review the 2018 contract for the Section Manager. **Chair-elect Phillip Cooper** made a motion to accept the contract as presented. **2nd Yr. Trustee Durward Johnson** seconded. Motion carried.

Meeting Adjourned at 2:30 p.m.

Next meeting March 9, 2018 – Emporia Water Treatment Plant – 10 a.m.

Respectively submitted

Hank Corcoran Boyer
Section Manager