

**KsAWWA Board of Trustees Meeting
October 17, 2019
Capital Plaza Hotel
Topeka, KS**

Chair Andrew Hansen called the meeting to order at 1:43 p.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Andrew Hansen	
Past-Chair	Phillip Cooper	
Director	Steve Randtke	
Vice Chair	Durward Johnson	
Vice Chair-elect		Katie Miller
1 st Yr. Trustee	John Gilroy	
1 st Yr. Trustee	Jim Jackson	
1 st Yr. Trustee	Steve Nirschl	
2 nd Yr. Trustee		William Carr
2 nd Yr. Trustee	Kurt Bookout	
2 nd Yr. Trustee	Michelle Wirth	
Secretary-treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chairs and visitors present: Brandon Sisk, KCK BPU and Phillip Brown, KCK BPU

Section Manager Hank Corcoran Boyer presented the minutes of the August 9, 2019 teleconference meeting. **1st Yr. Trustee Jim Jackson** made a motion to approve the minutes as presented. **Vice Chair Durward Johnson** seconded. Motion Carried.

Secretary/Treasurer Terryl Pajor did not have a written treasurer's report prepared but gave the following numbers: Intrust Bank Account \$89,564.19; Intrust CD 004 as \$37,120.09; Intrust CD 006 as \$32,316.57; Intrust CD 395 as \$20,000.00 for total assets of \$159,000.85. Copy of written report was forwarded to Board on October 23, 2019.

Director Steve Randtke gave the following report:

The AWWA Board of Directors has not met since my last report to the KsAWWA Board of Directors, so I have is nothing new to report regarding the deliberations and decisions of the AWWA Board of Directors. However, I have been actively involved in two on-going activities being conducted at the direction of the AWWA Board of Directors: 1) a survey regarding the appointment of additional directors from large sections to the AWWA Board of Directors; and 2) a review by each Section of their affiliation agreement with AWWA, which we plan to take up under Old Business later today. Earlier this week I attended an AWWA Webinar, sponsored by

AWWA Section Services, on maintaining your 501.C.3 status, an important matter also related to our Affiliation Agreement with AWWA.

I recently received a summary of this year's section allotments, and will forward a copy to Terry Pajor, who has not yet received one. I also received and reviewed the "Official Representative Report" our visiting officer, Chi Ho Sham, submitted to AWWA after attending our annual joint conference. His report included a detailed description of the conference technical program and events; noted his participation in numerous events and his interactions with the attendees; and provided several recommendations for us, including providing small systems (i.e., most systems in western Kansas) with information regarding the upcoming USDA-funded training for small systems.

At both AWWA Headquarters in Denver and especially in our Government Affairs Office in Washington, our Association's leaders and key staff members are keeping a close eye on proposals to address polyfluoroalkyl substances (PFAS), especially in drinking water; preparing to review and comment on the imminent formal proposal by EPA to revise the lead and copper rule (a draft has already been circulated, and it includes new provisions for control lead exposure in schools and day care centers); and helping utilities engage with NRCS to take advantage of the new funding now available for source water protection programs.

I received a message yesterday from Stephen Barr, manager of CECorps programs for AWWA, regarding his efforts to put together a project team to assist a small community in Kansas. They are still lacking a licensed professional engineer. I plan to work with Hank to try to identify and recruit someone to fill this role so the project can get underway.

The next meeting of the AWWA Board of Directors is scheduled to be held in San Juan, Puerto Rico in January. I am very much looking forward to my first visit to Puerto Rico and to representing our Section at the meeting.

As always, please do not hesitate to share with me your opinions, suggestions, questions, and concerns, or to contact me for additional information regarding the above matters or any other matters relevant to AWWA or KsAWWA.

Chair Andrew Hansen gave the following report:

- *Typically the first Board Meeting occurs in December following our annual conference. The purpose of scheduling this meeting in December was to provide a jump start of the budgeting process, such that we could have final approval of the budget at the December Board Meeting.*
- *KDHE has established a couple working groups that Cathy Tucker-Vogel had requested input from the Section. KS Section representation is summarized below.*
 - *PFAS Working Group – Vice-Chair DJ Johnson was willing to support this effort and will do a fine job.*
 - *Operator Certification Regulation Working Group – A summary of the representatives for this group is included below. Board Member Steve Nirschl*

graciously volunteered to participate. Cathy was also going to reach out to an Operator in Wichita to join the group.

<i>Organization</i>	<i>Drinking Water Class</i>	<i>Wastewater Class</i>	<i>Staff or Board Member</i>
<i>KS Rural Water Assn</i>	<i>Small Sys or Class 1</i>	<i>Small Sys or Class 1</i>	<i>1 representative</i>
<i>KS Municipal Utilities</i>	<i>Class 2</i>	<i>Class 2</i>	<i>1 representative</i>
<i>League of KS Municipalities</i>	<i>Class 3</i>	<i>Class 3</i>	<i>1 representative</i>
<i>KS Section AWWA</i>	<i>Class 4</i>		<i>1 representative</i>
<i>KS Water Environment Assn</i>		<i>Class 4</i>	<i>1 representative</i>

- *As Chair of the Section it is my intent to attend as many Section functions as possible. Two recent events included:

 - *A joint event was held between KS and MO Section at the Olathe WTP to showcase an ongoing CMAR project including a new 1.0 MG Clearwell, Disinfection with Chlorine Dioxide, Lime Feed, and Basin Modifications. The projects were designed by Black & Veatch and HDR, and are being constructed by Crossland Heavy. Tour was well attended with around 45 participants (mostly YP’s) and included a happy hour following.*
 - *Presentation of the Best Tasting Water Award to Lawrence, Kansas at their City Commission meeting on October 15th. Accepting the award was Leah Morris, Treatment Division Manager, on the behalf of Steven Craig and staff.**
- *To reiterate, it is the expectation that Committee Chairs come to the December Board meeting with well-defined budgets. The Board Liaisons should be in contact with the Chairs as necessary to ensure this happens.*
- *Just a reminder to Section Manager Boyer that new MOU signed with KWEA should be added to the Administrative Guidelines posted on our Section Website.*

Section Manager Hank Corcoran Boyer reported she had been working on finalizing details from the 11th Annual Joint Conference; working with the OTC and assisting with registrations for upcoming workshops; had met with the new Joint Conference Program chairs and went over the timeline of when things needed to be completed; and had met with the joint committee to review the comments from the 11th Annual Joint Conference, finalize payment of outstanding bills, and review everything that needed to be done for the 12th Annual Joint Conference in Wichita.

Vice Chair/Program Chair Durward Johnson reported he had met with Jason Patty, his counterpart from KWEA, Hank Boyer and Tina Leitzel and reviewed the comments from the past conference. They had discussed possible Meet and Greet options for the 12th Annual Joint Conference; reviewed possibilities for a keynote speaker; worked on speaker gifts; and were working on the categories for Call for Papers that would be going out soon.

Committee Reports:

Section Manager Hank Corcoran Boyer reported **Vice chair-elect Katie Miller** had recently attended AWWA's Customer Service Training and while KMU has provided Customer Service training in the past this workshop broadened their resource base, curriculum and deliverables that KsAWWA will be able to offer to their members in the future. She is interested in coordinating a couple of Customer Service trainings over the next year in coordination between KsAWWA and KMU.

1st Yr. Trustee Steve Nirschl reported the western Kansas OTC Training had gone well. He also reported the OTC would be looking for a Hydrant Hysteria leader for the future – Brandon Sisk, KCK BPU volunteered to take on this responsibility.

Old Business:

Chair Hansen asked about the Mentoring program and asked that the online application be opened up again if it currently is not available. He would like to see us getting more people involved in the activities of the Section.

Chair Hansen addressed the current Affiliation Agreement KsAWWA has with AWWA – all Sections were asked to review their agreements and respond to AWWA by November 1. After reviewing the agreement it was decided we were in compliance and **Director Randtke** would report to AWWA on the Section's behalf.

It was also noted KsAWWA had affiliation agreements with several other organizations including KMU and Fort Scott Community College and these had been drafted according to the AWWA guidelines and were also in compliance.

One AWWA Operator Scholarship – Chair Hansen reminded everyone this scholarship application was open through December. This scholarship can be used to attend training or take classes at a local Jr. College in the field of water and wastewater. Please pass the word to Operators.

New Business:

Board Responsibilities – Chair Hansen asked all Board members to give the Board their due diligence and this was just not a game. He also asked them to review the Section Bylaws prior to the next meeting in December 2019 and along with that he asked everyone come up with 1 degree extra in addition to what they were currently doing now to make a difference.

Budgeting process/Schedule – Chair Hansen is asking all Committees/Board members have their budget request to **Secretary/Treasurer Terry Pajor** by November 25th in order for her to prepare the budget for the December meeting. He was also asking for some trends on

expenses and revenue. He is also asking the Board Liaisons to reach out to their committee chairs and assist and encourage them to get their requests in for this budgeting process. **Committee Oversight – Chair Hansen** encouraged the Board Liaisons to reach out to their committee chairs and help them with their projects as well as make reports to the Board at the meetings.

There was discussion on the idea that AWWA believes military members are a good fit for the water sector because of their technical expertise and experience working nontraditional hours in a regulated environment. **2nd Yr. Trustee Michelle Wirth** made a motion that KsAWWA develop a separate Military Affairs committee. **2nd Yr. Trustee Kurt Bookout** seconded. Motion carried. **1st Yr. Trustee Steve Nirschl** volunteered to help organize this committee.

Secretary/Treasurer Terryl Pajor stated as a matter of reference KsAWWA will pay travel expenditures whether it is by flying or using personal car to AWWA workshops/ACE. When using personal car KsAWWA will pay mileage according to the IRS current rate.

Meeting adjourned at 3:14 p.m.

Respectively submitted,

Hank Corcoran Boyer
Section Manager

Dates to remember:

Next Meeting: Friday, December 13, 2019 Emporia Water Treatment Plant 10 AM

Membership Summit, February 5-7, 2020 Denver, Colorado

New Officers orientation, February 11-12, 2020 Denver, Colorado

AWWA Fly-In, April 29-30, 2020

RMSO, May 6-8, 2020 Savannah, GA