

**KsAWWA Board of Trustees
Teleconference
August 11, 2017**

The meeting was called to order by **Chair Lester Estelle** at 10:08 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Lester Estelle	
Past Chair		Jim Epp
Chair-Elect	Martha Tasker	
2 nd Yr. Trustee	Andrew Hansen	
2 nd Yr. Trustee	Phillip Cooper	
2 nd Yr. Trustee		Katie Miller
1 st Yr. Trustee	Michelle Wirth	
1 st Yr. Trustee	Mike Rudy	
1 st Yr. Trustee	Durward Johnson	
Sec. /Treasurer		Terryl Pajor
Section Manager	Hank Corcoran Boyer	

Committee Chairs and visitors present were Tony O'Malley, WFP and John Gilroy, Research Committee.

Section Manager Hank Corcoran Boyer had sent out the minutes of the May 5, 2017 meeting. **Chair Estelle** asked for approval of those minutes. **Chair-elect Martha Tasker** made a motion to approve the minutes as printed. **2nd Yr. Trustee Andrew Hansen** seconded. Motion carried.

Section Manager Hank Corcoran Boyer had sent out the Treasurer's report. As of August 11, 2017 the assets were as follows: Intrust Bank Account \$75,231.75; Intrust CD 004 \$36,835.92; and Intrust CD 006 \$31,750.39 for a total of \$143,818.06. After a small amount of discussion regarding the ACE17 lunch, ACE17 travel expenses and the items purchased for give away, the Treasurer's report was approved to be filed for audit.

Director's Report – Mike Orth – No Report

Chair's Report – Lester Estelle introduced the new committee chairs that completed this year's term. Tonya Bronleewe replaced Angela Buzard as Community Relations/Customer Service Chair and John Gilroy replaced Brian Foster as Research Committee Chair.

Mr. Estelle reported he had worked with **Secretary/Treasurer Terryl Pajor** and Steve Randtke and finished updating and correcting the Section's Administrative Guidelines. There will be several hard copies available at the Joint conference and after the conference it will be published on the website.

Chair Estelle also mentioned we have 5 individuals who had signed up for the Mentor Program. He will recognize these people and thank them for their interest in increasing their knowledge and willingness to become more involved in the Kansas Section at the annual awards lunch on August 30, 2017.

Section Manager's Report – Hank Corcoran Boyer reported her time had been spent on working on the upcoming joint conference. She reported she and Tina Leitzel had been working on the program, getting the speakers confirmed, bios in place and ironing out small details with the hotel.

Committee Reports:

Joint Conference Committee – Martha Tasker reported there had been a joint conference committee meeting in Wichita where all of the details had been gone over and worked out. She acknowledged and thanked Tina Leitzel and Section Manager Corcoran Boyer for putting into play the electronic system for obtaining papers and moderators and slotting the papers and moderators into the various sessions. She said this had gone well this year and was a great improvement to the way it had been done in the past.

She also reported the joint committee had agreed and hired a photographer for the Tuesday and Wednesday events including the lunches and the evening festivities. This is something new this year.

She also reported the YP's are going to kick off the joint conference with a breakfast for both the KWEA and KsAWWA's YP's and they have asked the members of each Board or as many as possible to attend this function so these young professionals could put faces with names and become more familiar with the organizations.

She wanted to acknowledge all of the speakers and thank them for being willing to speak at the conference and she feels it is a very interesting and educational conference for everyone. She believes the speakers are of great quality and will bring a lot to the joint conference.

She reported Tina Leitzel has done a lot of research and worked out the many bugs with the scanners from last year's joint conference and requested a custom made report so she doesn't have as much filtering to do at the end of the conference to get the necessary information for the students and KDHE. This year the attendees will only have to scan into a session and not scan out also this should speed up the movement between sessions.

WFP Committee – Tony O'Malley reported he was going to send out reminders next week for the Sporting Clays registration and for Silent Auction Items. He will be getting the insurance for the Sporting Clays event.

Scholarship Committee – Andrew Hansen reported he had 6 applicants for the Terry L. McKanna Scholarship and the committee had awarded 2 scholarships – one to Leah Morris who is currently working for the City of Lawrence as a Project Engineer and seeking a Master of Science in Engineering Management from the University of Kansas. The second one to Angie Mitchell who is a non-traditional student working towards a B.S. Civil Engineering Degree at Kansas State University.

He also reported the committee had awarded 2 - \$1,000 One AWWA Operator Scholarships – one to Jason Patty with the City of Eldorado and the other to Brian Williams with the City of Olathe.

He said there had been a session at ACE17 on improving scholarships he was unable to attend but John Gilroy had attended. It seems our \$1000 TLM scholarship is on the lower end of scholarships given by other sections and we might want to consider doing more in the future.

He also reported Kansas is only 1 of 18 sections participating in the One AWWA Operator Scholarship. It seems to be a national struggle to identify One AWWA Operator scholarships.

A discussion followed in regards how these scholarship checks are written. The One AWWA Scholarship check is written to the student and the school. KsAWWA has in the past written the Terry L. McKanna checks to the student only. It was discussed we should make these checks to the student and the school also. It was also suggested we have the student fill out a W-9 form and keep it on file. **Section Manager Hank Corcoran Boyer**

will be sending out a W-9 form to the Terry L. McKanna scholarship recipients and ask them to fill out the W-9 form and return to her for filing.

Research Committee – John Gilroy reported his committee had met recently and all of his committee is from the NE part of the state. He is looking for additional members from other parts of the state so the entire state of Kansas can be represented.

They are currently looking at blue green algae and what others are doing about it throughout the country. Another item they want to consider in the future is the lead and copper in water.

Membership Committee –Michelle Wirth reported KsAWWA's membership was down and the goal to increase by 2% had not been met.

It was reported there was going to be an operator workshop in Hays October 3 & 4, 2017 and included in the registration was going to be an operator membership to AWWA.

Old Business:

There was more discussion about networking with NSPE. **Section Manager Hank Corcoran Boyer** will send out their schedule to the new Board coming in to determine what would be the best time for KsAWWA to meet with them.

Following is their schedule for the upcoming year:

September 2017 – joint meeting with MSPE to host the national president (NSPE) – this year the national president happens to be a retired K-State College of Engineering Dean who is no stranger to KC (Tom Roberts)

October 2017 – Breakfast with JO/WY elected officials/candidates, usually a couple dozen attend with us, more on election years since there's two possible for each position

November 2017 – KSPE state president and lobbyist join for dinner and give an update

December 2017 – everybody is too busy, so we skip having a meeting

January 2018 – joint with MSPE and SAME

February 2018 – joint with ASCE

March 2018 – social to watch basketball

April 2018 – joint with MSPE

May 2018 – awards breakfast

New Business:

2nd Yr. Trustee Andrew Hansen talked about a request he received from the Nebraska Section in regards to posting job opportunities for Nebraska on the KsAWWA website. It has been the practice of KsAWWA not to post out of state opportunities on our website. After further discussion **2nd Yr. Trustee Andrew Hansen** made a motion KsAWWA post out of state job opportunities on our website as long as the other state is willing to reciprocate. **Section Manager Hank Corcoran Boyer** will be the gatekeeper for this practice. **1st Yr. Trustee Michelle Wirth** seconded. Motion carried.

Chair Lester Estelle talked a little about the Mentoring program KsAWWA joined into with AWWA starting this past year. There seemed to be a lack of understanding regarding this program and it hadn't been completely fulfilled as was outlined. It was agreed we should try to get on board with this program and start fresh once the new Board is elected at the annual meeting on August 29, 2017. **Section Manager Hank Corcoran Boyer**

will put together the necessary information and documents and e-mail to the new board. This program is to be spearheaded by the **Membership Chair** so it will be one of the items **Chair-elect Martha Tasker** will address with the new membership chair. (The program is outlined in the Administrative guidelines)

The YP's were going to do some sort of a contest at the annual joint conference and there was a discussion if they got what they wanted on their Facebook page. **Section Manager Hank Corcoran Boyer** reported the YP's and Tina Leitzel had developed the Facebook page and it was up and running.

Section Manager Hank Corcoran Boyer reported the Section was now accepting Credit Cards. She has all the information and capabilities to administer these transactions.

Meeting adjourned at 11:36 a.m.

Respectively submitted,

Hank Corcoran Boyer
Section Manager