

**KsAWWA Board of Trustees Meeting
August 10, 2018
10:00 A.M.
Teleconference**

Chair Martha Tasker called the meeting to order at 10:03 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Martha Tasker	
Past-chair	Lester Estelle	
Director	Stephen Randtke	
Vice-chair	Phillip Cooper	
Vice Chair-elect	Andrew Hansen	
2 nd Yr. Trustee	Michelle Wirth	
2 nd Yr. Trustee	Mike Rudy	
2 nd Yr. Trustee	Durward Johnson	
1 st Yr. Trustee	Jim Jackson	
1 st Yr. Trustee		Katie Miller
1 st Yr. Trustee	Kurt Bookout	
Secretary/Treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chairs and visitors present included Tony O’Malley, WFP; Steve Nirschl, OTC; Jessica Adams-Weber, Membership; and Tonya Bronlewee, Community Relations/Customer Service.

Hank Corcoran Boyer, Section Manager presented the minutes of the May 18, 2018 meeting, **1st Yr. Trustee Jim Jackson** made a motion to approve the minutes. **2nd Yr. Trustee Michelle Wirth** seconded. Motion carried.

Secretary Treasurer Terryl Pajor presented the treasurer’s report. As of August 10, 2018 the assets were as follows: Intrust Bank Account \$67,963.27; Intrust CD 004 \$36,910.17; and Intrust CD 006 \$31,827.20 for total assets of \$139,700.64. The treasurer’s report was accepted and filed for audit.

Secretary/Treasurer Terryl Pajor will send out a Year-To-Date Budget report.

Director Stephen Randtke submitted the following report: *as Director-Elect for the Kansas Section, he attended meetings of the AWWA Board of Directors at ACE18 in Las Vegas, formally taking office as Director at the conclusion of the conference. Outgoing Director Mike Orth, in his final Director’s Report published on p. 6 in the Summer 2018 issue of Solution H₂O, highlighted the success of ACE18 and progress on several of AWWA’s major initiatives (WIFIA, the Veterans Workforce Initiative, and elements of the Farm Bill associated with source water protection). Steve noted that Mike had done an excellent job as Director and had been*

instrumental in two very significant changes in the way the AWWA Board of Directors conducts its business: 1) revamping of the procedures (and related bylaws) for nominating and electing officers, changing the focus to identifying the skills and traits most needed in its leaders as the organization moves forward and largely eliminating the campaigning practices of the past; and 2) delegating much of the routine business of the Board to its Executive committee, while retaining final authority on all matters under the Board's control, so that the Board can devote a much greater percentage of its time to the most important issues facing AWWA and those it serves. Steve also noted that the Board had the pleasure of meeting in person with the Water Buffaloes when they arrived in town after riding to the conference on their motorcycles to raise funds for Water for People. The group included two Water Buffaloes from Kansas (Jim Jackson and Kurt Bookout) as well as AWWA President-Elect Jim Williams. See p. 22 of this summer's issue of Solution Water for photos.

In July, Steve attended a 2-day New Director Orientation program in Denver, to get up to speed on his responsibilities as Director and get better acquainted with other directors and with staff members at AWWA's headquarters. He also attended the first day of the Summer Workshop as a representative of the Kansas Section, which gave him an opportunity to meet new staff members, renew acquaintances with older staff members, and to discuss and share ideas regarding new initiatives and programs. At this year's workshop 100 participants from 33 Sections attended sessions including: Managing Fundraising Events, AWWA's 2018-2019 Vision, Engaging Members, WARN in Action, Providing Member Value through AWWA Programming, Succession Planning and more. Most or all of the presentations will soon be available electronically, and Steve plans to forward select presentations to the appropriate committee chairs. Steve noted that one of the presentations at the Summer Workshop, by Kevin Morley, addressed cybersecurity and encouraged Board member to read Kevin's article on pp. 13-15 of the Summer issue of Solution H₂O on why this issue is important. Kevin offered to join interested parties in Kansas in a conference call to discuss the possibility of putting on a cybersecurity workshop. Steve asked those on OTC and other committees to let him know if there is interest in doing so; if so, he'll be happy to arrange the call.

Steve noted that Hank is also well connected with folks at AWWA's headquarters and encouraged KsAWWA Board members and committee chairs to contact himself or Hank when in need of information or materials from AWWA. Steve noted that he still had a number of items on his "to do" list following the workshop and would soon be in touch with various committees. For example, AWWA has developed about a half-dozen new recruiting brochures for various grades of membership. Hank has copies of these and we can get more as needed. These brochures would be good to have on hand at the Joint Conference, OTC events, YP events, etc., and, at Steve's request, AWWA agreed to make electronic copies available to facilitate distribution for recruiting purposes. Steve and Hank received the download links within the past few days and will forward them to the trustees and selected committee chairs.

During the upcoming Joint Conference Steve will be serving as host for the visiting AWWA representative, Aurel Arndt, Treasurer of AWWA. Hank has taken care of most of the arrangements for his visit. Steve asked the Board members to review his bio (p. 26 in this summer's Solution H₂O) and to welcome Aurel when he arrives and introduce him to others at the conference. Steve also asked the Board members to be sure to let him know if there are any

events (besides the obvious ones), sessions, committee meetings, etc., that it would be good for Aurel to attend – whether to benefit from his insights or to give him greater insight into local activities and issues – or any people besides our section officers who we should arrange for him to meet. For example, he might have some good advice to offer the chair of our Audit Committee or some good insights to share with the chief financial officer of a utility.

Chair Martha Tasker reported there had been no applications for the Mentor/Mentee Program and because of this she was proposing those currently in the program continue for another year. It was discussed Section Manager Boyer and the KsAWWA Board members promote this program.

There was also discussion of the KsAWWA Board members reviewing the duties of each committee chair in the Administrative guidelines and working with the committee chairs to understand their duties as well as get new people involved. It was suggested more coordination at the annual joint conference and have sheets available for each committee and people to sign up for the committee they were interested in.

Section Manager Hank Corcoran Boyer reported she had been working on the joint conference, corresponding with the Exhibitors and registering the late exhibitors for the conference, taking registrations for OTC workshops, preparing the Summer newsletter and other correspondence as necessary.

Vice Chair Phillip Cooper reported he found out the joint conference is a lot of work and it takes a lot of people to make it come together. He reported this year on Wednesday there would be a joint lunch in the Exhibit Hall to give the Exhibitors more exposure. He also reported on Tuesday there was a name game being played in the Exhibit Hall to encourage the attendees to visit with the Exhibitors to find out just what products they sold/serviced, etc. He thanked everyone who stepped up to fill the presenter spots as well as those people who volunteered to be moderators.

Committee Reports:

2nd Yr. Trustee Michelle Wirth presented the **Membership Committee** report for **Jessica Adams-Weber**. She reported new member interviews were being conducted for publication in the upcoming newsletters; welcome letters are being sent to all new members; they are looking to grow the membership committee; Jessica is doing monthly calls to encourage all committee chairs to help with membership; looking to grow utility memberships; and thanked the OTC for their support. It was suggested the Board of Trustees be included on these monthly calls.

Tony O'Malley WFP Committee reported he was still looking for donations for the Silent Auction Table for the joint conference. There was still time to sign up for the trap shoot and UCI was donating lunch for the participants. He asked the Board's thoughts on a Silent Auction item of a hand built rifle donated by an individual from the City of El Dorado. He stated the value of the gun was \$750. He also said it would be registered and sold through a Federal Firearms dealer. After much discussion it was agreed to accept the donation but it was to be locked down and it was to be removed from the Exhibit Hall on Tuesday evening.

Steve Nirschl OTC reported the OTC last met in July and they have their portion of the joint conference program taken care of. He reported dates for next year's workshops had been sent to KDHE. Those dates include Basic Water Operator workshop at BPU on November 7 & 8, 2018; Advanced Water Operator workshop in Ottawa on February 26 & 27, 2019; and a Water Treatment workshop at WaterOne on April 23-24, 2019. The NE Sub-committee is going to do an Advanced Operator Workshop in Garden City on September 26 & 27, 2018.

Tonya Bronlewee Customer Service/Public Relations Committee reported they had worked on getting information out regarding Drinking Water Week in May. She was disappointed in not more utilities used the information but there was a lot of stuff on the website and on Facebook. She reported her committee was making a presentation at the joint conference and that she had done articles for the newsletter and would continue putting things in the newsletter.

Andrew Hansen Scholarship Committee reported he received 5 applications for the 2 Terry L. McKanna scholarships. He reported Andrew Hummel and Jeanine Warren were this year recipients of the scholarships. He reported he had not received any One AWWA Operator Scholarship applications.

Vice Chair-elect Andrew Hansen made a motion to give \$100 to support the KU Design Team at WEF. **Vice Chair Phillip Cooper** seconded motion carried.

Director Stephen Randtke reported the following for **John Gilroy Research Committee**: *as previously reported at the May Board meeting, the committee had organized a small workshop with KDHE in April to discuss proposed revisions to EPA's Lead and Copper Rule (LCR). Two noteworthy outcomes of the workshop were: 1) a special session on the LCR at the upcoming Joint Conferences (Government Affairs session on Wednesday morning), with Steve Via (Regulatory Affairs Manager in AWWA's Washington, DC office) as a featured speaker and Frank Blaha (Regional Liaison for the Water Research Foundation) as one of the panelists; and 2) a letter to Cathy Tucker-Vogel at KDHE regarding concerns about the recent LCR Materials Survey and other aspects of proposed changes to the LCR, to be further discussed under Old Business. Steve noted that Steve Via had requested contact information for folks he can meet with during his visit to discuss legislative and governmental matters. Darci Meese is obviously one such person. Steve asked Board members to identify others, perhaps in their own organization, and send him their names and contact information to forward to Steve Via.*

Old Business:

Summer Workshop – no one from KsAWWA attended with the exception of **Director Randtke** who was in Denver for a Director's meeting. He attended one day of the Summer Workshop.

Discussion on the letter John Gilroy had authored and sent to the Board for approval. It was agreed that John could sign the letter and submit to KDHE copying Steve Via, Terryl Pajor, Martha Tasker and Hank Corcoran Boyer.

Discussion followed on the e-mail from Darci Meese regarding the KDHE legislative Work Group it was noted KDHE was taking a long time reviewing and was making sure language was correct, making the guidance more specific and was reviewing and revising the PWS SOP.

New Business:

It was suggested the membership committee help with the Mentor Program. It was also suggested the Committee Chairs who have a mentee get together after the conference and go over the handbook and make recommendations for changes/additions, etc. **2nd Yr. Trustee Michelle Wirth** will coordinate this activity. **Vice Chair Phillip Cooper** should also put this on his agenda for when he becomes Chair.

A request was received for an ACE18 Meter Madness participant to be reimbursed expenses to ACE18. KsAWWA has never reimbursed for any competition at ACE other than the Top-Ops participants. The amount requested was larger than what had been the amount reimbursed to the Top-Ops participants – after much discussion **2nd Yr. Trustee Durward Johnson** made a motion to reimburse the full request. **Vice Chair-elect Andrew Hansen** seconded. Motion failed by the count of 2 yes – 3 no votes and one abstention. **1st Yr. Trustee Jim Jackson** made a motion to reimburse the participant \$400 which is what was reimbursed to each Top-Ops participant. **Director Stephen Randtke** seconded. Motion carried.

After the vote it was decided to charge the OTC with reviewing the policy and make recommendations to the Board at the December Board meeting. It was discussed this type of support was not frowned upon but these types of requests were to be made at the time of the annual Budget Meeting.

Chair Martha Tasker thanked everyone for their work and help over the past year.

No further business **Director Stephen Randtke** made a motion to adjourn. **1st Yr. Trustee Jim Jackson** seconded.

Meeting adjourned at 12 :23 p.m.

Respectively submitted

Hank Corcoran Boyer
Section Manager