

**KsAWWA Board Meeting
May 6, 2016
Emporia Water Treatment Plant
Emporia, KS.**

Chair Jim Epp called the meeting to order at 10:17 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Jim Epp	
Past Chair		Dan Defore
Director	Mike Orth	Conference call-in
Chair-Elect	Lester Estelle	
2 nd Yr. Trustee		Mike Rudy
2 nd Yr. Trustee	Durward Johnson	
2 nd Yr. Trustee		Jon Shellhorn
1 st Yr. Trustee		Martha Tasker
1 st Yr. Trustee	Andrew Hansen	
1 st Yr. Trustee	Phillip Cooper	
Sec-Treas	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chairs/Guests: Angela Buzard, Public Relations/Customer Service and Steve Randtke, by Conference call-in, Bylaws/Administrative Guidelines.

Minutes of the March 11, 2016 meeting were presented. **2nd Yr. Trustee Durward Johnson** made a motion to approve; **Secretary/Treasurer Terryl Pajor** seconded. Motion approved.

Secretary/Treasurer Terryl Pajor presented an oral treasurer's report of the financials. As of April 30, 2016 the Intrust Checking Account balance was \$77,386.89; Intrust CD #04 was \$36,761.82; and Intrust CD #06 was \$31,674.15 for a total Asset Balance of \$145,822.86. She reported all bills had been paid, both CDs had been renewed at an interest rate of just under 1%, and the AWWA allotment of \$15,000 had been received.

The Treasurer's report will be filed for audit.

Director's Report – Mike Orth reported the AWWA Board has been preparing for their summer meetings at ACE in Chicago. He is working on an ad-hoc committee looking into our Board governance. The committee will be making some short and long-term recommendations to the full Board in June. The short-term recommendations relate to providing a more engaging experience for the current and future Board members. The long-term recommendations are meant to align the AWWA Board with the future growth and direction of AWWA.

AWWA has also been active with the shaping of the response to the Flint, Michigan lead crisis to help our member utilities respond to the public's concerns related to the safety of our drinking water. Public confidence in the work we do is essential and we must do all we can to maintain that trust.

Chair's Report – Jim Epp deferred until we got to Old and New Business.

Section Manager's report – Hank Corcoran Boyer reported the following activity since the March meeting:

1. Prepared the Spring issue of *Solution H2O*.
2. Worked with Kelly Clark, Black & Vetch to arrange for the KsAWWA luncheon at ACE. She had sent out an e-mail inviting all those members attending ACE to attend the luncheon. Since she had done this a month ago she would do it again to pick up any late registrations.
3. Reported at the last meeting the Board approved the OneAWWA Operator Scholarship with AWWA and she attempted to put the application on the KsAWWA website however, the template AWWA provided didn't work so she asked about the possibility of getting it fixed. After several weeks of no response and finally what she did get still didn't work AWWA has agreed to put our information into PDF form so we could get it on our website. She will work with **Scholarship Committee Chair, Andrew Hansen** to get this completed.
4. Worked with AWWA's shirt lady and the shirt order has been sent in but she has not received them. She understands they have been shipped so when they come she will send them out to their rightful owners. She thought they would cost each person around \$20.
5. Advertised for two recent OTC workshops on-line only. There was a Water Operator Training in KC and a Trenching and Safety training in Salina. Both of these classes filled up quickly by using the on-line method and sending out an e-mail to the operators and members of KsAWWA. This will be the future way of advertising for workshops which will remove some expense from the workshop.
6. Attended an OTC meeting in Wichita in April and she has been working with the OTC to get their papers submitted for the upcoming joint conference.
7. While attending the OTC meeting in Wichita at the Hyatt Regency Hotel where the 2017 conference is going to be **Section Manager Corcoran Boyer** noticed KRWA had postcards laying at the hotel registration desk telling when next year's conference was and a link to register for the hotel. After visiting with several of the OTC members she is going to have Tina design a postcard for the 2017 KWEA/KsAWWA Joint Conference in

Wichita and these will be available at the registration desk at this year's conference, put into the Exhibitors packets and OTC will have them available at their workshops throughout the next year.

Committee Reports:

Scholarship – Andrew Hansen reported the committee had received 1 early application for the KsAWWA's two scholarships but had received nothing in recent months. Deadline for this application is May 27, 2016. He has visited with Black & Veatch and is contacting their summer interns to make them aware of this scholarship. **Section Manager Corcoran Boyer** is going to contact Burns and McDonnell to visit with their summer interns. She will also send an e-mail blast to the members in case they might know of someone to encourage applying for this scholarship. She said she would also see if there was some way to put a big flag on the website to get people's attention.

Public Relations/Customer Service – Angela Buzard reported the following:

1. Promotion of Drinking Water Week: The committee provided an article to promote National Drinking Water Week (May 1-6) for the Solution Newsletter.
2. The Committee provided materials to be added to the resources page of the KsAWWA website for systems to use for additional ideas to promote National Drinking Water Week.

YP's – Jon Shellhorn reported the YP's had toured KCMO's WTP on Tuesday as part of water week.

Joint Conference Report – Program Chair Lester Estelle reported the program was beginning to take shape and looked good. They just needed a few more papers to complete the full program.

Old Business:

AWWA Fly-In – Angela Buzard reported the following on the AWWA Fly-In that she, Mike Armstrong and Darci Meese attended in Washington D.C. on April 12-14, 2016.

Meetings were held with the Congressional offices of Pompeo, Moran, Jenkins, Roberts and Yoder. The issues discussed included the following national AWWA requests provided below. All members seemed open to the requests and engaged in a productive dialogue about the issues.

1. Support full funding for Water Infrastructure Finance and Innovation ACT (WIFIA) (\$35M)
2. Support robust funding for drinking water and wastewater state revolving loan fund programs at a level of \$1.2B each.

3. Protect the tax exempt status of municipal bonds
4. Remove annual volume caps for Private Activity Bonds
5. Funding for lead assessments and abatements for critical communities such as Flint, Michigan (\$70M)

Leadership Development – Chair Jim Epp presented the Leadership Development Program outline. **2nd Yr. Trustee Durward Johnson** made a motion to approve the Leadership Development Program. **Chair-elect Lester Estelle** seconded. Motion approved. It will be sent to the Membership to be on the agenda for the August 30, 2016 Annual Meeting.

RMSO – Those attending the upcoming RMSO meeting in Omaha, Nebraska will be **1st Yr. Trustee Martha Tasker, 1st Yr. Trustee Phillip Cooper** and **Secretary/Treasurer Terryl Pajor**.

Face Book Page for KsAWWA – Section Manager Hank Corcoran Boyer reported she had only received one reply in her request for ideas and reasons to establish a Face Book page for KsAWWA. It was the Board's feelings to not pursue a Face Book page at this time.

KsAWWA By-Laws Revision – Stephen Randtke, By-Laws Chairman had the following questions in regard to the Section's By-Laws. See Board comments in red -

- 1) *Whether the Board wishes to add a new officer position (Vice-Chair Elect) and, if so, if the related changes to the text of the bylaws are acceptable as shown in track changes.* **Yes**
- 2) *Whether to change Secretary-Treasurer to Treasurer and leave secretarial duties entirely to the Section Manager.* **No**
- 3) *When a newly elected Secretary-Treasurer should take office (currently 30 days after the end of the Section's Annual Business Meeting).* **At year end (December 31, 2016) – this would work in conjunction with the year-end closure of the books.**
- 4) *Whether we wish to establish a term limit for the office of Secretary-Treasurer. (This varies widely among sections. Intermountain has a 4-year limit and Rocky Mountain and Nebraska have two-year term limits.)* **No – under new Leadership Development someone might be mentored for the position – also the Secretary/Treasurer should work with a trustee to share the knowledge.**
- 5) *Whether we should conduct an audit annually (as required by our current bylaws) or “an audit or review at least once every three years” (the stated in the AWWA template).* **Yes**
- 6) *Whether the Board wishes to continue electing officers based on a plurality vote or wants to consider other voting methods.* **Yes**

Other items discussed including removal of Board member in the By-Laws (if the need should ever arise.)

Also currently the Past Chair is not a voting member but check with others and AWWA to see about changing this for KsAWWA.

By-Laws Chairman Steve Randtke – will incorporate these changes and will review AWWA's template and the bylaws recently obtained from other sections to see if there are any further changes to be made.

Attached to this e-mail are the revisions discussed at this meeting – the Board is to review and a conference call will be set up around July 22 to review the changes with the goal of reaching consensus on a final document to be presented at the next Annual Business Meeting on August 30, 2016 for approval. The final document will be sent via e-mail to the membership prior to the Annual Meeting.

New Business:

The Board Discussed the payment of airfare and hotel expenses for the Secretary/Treasurer to attend ACE in Chicago. It was the consensus of the Board to pay these expenses since it was a budgeted item.

Secretary/Treasurer Terryl Pajor encouraged everyone to attend the opening session of ACE on Monday, June 20, 2016 and to sit in the Kansas Section and wear their new shirts.

No further business the meeting adjourned at 11:56 a.m.

Respectively Submitted,

Hank Corcoran Boyer
Section Manager