

**KsAWWA Board of Trustees
Meeting
May 5, 2017
Emporia Water Treatment Plant
Emporia, KS**

The meeting was called to order by **Chair Lester Estelle** at 10:07 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Lester Estelle	
Past Chair	Jim Epp	
Chair-Elect	Martha Tasker	
2 nd Yr. Trustee	Phillip Cooper	
2 nd Yr. Trustee	Andrew Hansen	
2 nd Yr. Trustee		Katie Miller
1 st Yr. Trustee	Michelle Wirth (by phone)	
1 st Yr. Trustee		Mike Rudy
1 st Yr. Trustee		Durward Johnson
Secretary/Treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

Committee Chairs and visitors present were Denise Friday, Chair of Diversity Committee; Ben Haecherl, Chair of the YP Committee; and Brent Chesnut and Michaela Rempkowski YP Committee members.

Section Manager Hank Corcoran Boyer presented the minutes from the March 3, 2017 meeting. **Past Chair Jim Epp** made a motion to accept the minutes as printed; **Chair elect Martha Tasker** seconded. Motion carried.

Secretary/Treasurer Terryl Pajor presented the treasurer's report. As of May 5, 2017 the assets were as follows: Intrust Bank Account \$89,939.57; Intrust CD 004 \$36,835.92; and Intrust CD 006 \$31,735.12 for a total of \$158,510.61. The Treasurer's report was approved to be filed for audit.

Director's Report – Mike Orth – No report presented.

Chair's Report was presented by **Chair Lester Estelle**. **Chair Estelle** talked about our membership information we receive from AWWA, he mentioned all new members were receiving a welcome e-mail from the **Section Manager**. He reported our yearly growth was projected to grow by 2% and currently we are a negative 3.4% for the year.

Section Manager's Report was presented by **Section Manager Corcoran Boyer**. She reported she had been working a number of things which included taking enrollment for the recent NE

OTC Sub-Committee, logging joint conference papers, had met with Tina Leitzel, Martha Tasker and Susan Pekarek to outline the upcoming joint conference program, obtaining information for the annual KsAWWA Luncheon at ACE in Philadelphia in June, obtaining ideas and prices for KsAWWA merchandise to give out at various KsAWWA functions. She also reported she would be sending out the joint conference speaker confirmations prior to attending ACE in June. She had been in contact with the keynote speaker and the AWWA representative and had arranged for their rooms at the joint conference.

Committee Reports:

Joint Conference Committee Martha Tasker reported the program was almost complete and they were only missing 4 papers. The Tuesday evening meet and Greet event was completed but they were still looking for some sponsorship by encouraging the vendors to use some of the sponsorship opportunities available to them such as program advertisements, Charging Stations in the Exhibit Hall and sponsor a lunch or the Tuesday Meet and Greet.

Terryl L. McKanna Scholarship Committee Chair Andrew Hansen reported he had sent out the information to the various higher learning schools in Kansas and was looking to give 2 - \$1,000 scholarships this year. He was also going to give out gift cards to the unsuccessful applicants. He was also looking at ways to keep the previous recipients involved and possibly encourage others to apply for the scholarship; one way he was going to do this was to contact last year's recipients to see if they would consider helping solicit applicants and to help with the judging of the applications.

He also suggested sending out an e-mail to the OTC Committee to encourage operators to apply for the one AWWA Operator Scholarships.

He participated in a Scholarship conference call in January.

YP's Committee Chair Ben Haecherl reported on the essay contest for a YP to attend the Washington D.C. Fly-In and purchased gift cards for those essay contestants not chosen.

Brent Chesnut was the YP who attended the Fly-In and he reported on his trip for the group. He said they attended a breakfast to get the information for their visits and scheduled visits with their representatives and senators. He said they met with more aides than actual representatives but they did meet with Senator Jerry Moran. The YP Committee said they would continue this program again in 2018.

This year at the Joint Conference they would like to run a Facebook contest. It was suggested they contact Tina Leitzel, Webmaster prior to setting up a Facebook account so that it was done with all of the safeguards and professionalism built into the account.

They had several questions regarding what AWWA could do for them and they were presented with a copy of the Administrative Guidelines which included the committee chairs list and contact information.

They were also inquiring about the Mentoring program. It was suggested they contact the Membership chair and see where he had taken that program for this year.

They were also looking to have more connection with the Board of Trustees and hold regional quarterly meetings.

Diversity Committee Chair Denise Friday reported the group in the Olathe area had set up a booth at the Healthy Yard Expo earlier in the year and explained about healthy water. They also had opportunities to present about water and careers in water at some local schools.

2nd Yr. Trustee Katie Miller sent the following report regarding the Area 1 and 2 National AWWA grants.

The Area 2 grant workshop with the EFCN will be held on July 12th in McPherson at KMU and will focus on Workforce Development for Small Water Systems. The flyer for the training is attached. We look forward to this great workshop and will make email as well as individual marketing calls to ensure class enrollment to meet our obligations.

The Area 1 grant workshops with MAP will be held July 19-20th in McPherson at KMU. These duplicate workshops will focus on maintaining regulatory compliance for small systems. System topics will include: Coliform sample collection, disinfection overview, flushing, main breaks & cross connection, regulatory review and controlling lead and copper. We will be receiving a list of small systems in violation from KDHE within a couple of weeks and KDHE will direct them to our training, where KDHE staff will be onsite assisting in delivering workshop information. Our contract only requires one day of training, but we will be offering two mirror-image workshops per KDHE's request in response to system needs.

WARN Committee Chair Jim Brummer reported there hadn't been much activity lately but he did attend a WARN Webinar on Emergency Management on April 6. This webinar was organized by Horsley Witten Group and EPA.

Old Business:

Section Manager Corcoran Boyer reported she had ordered 2 table clothes with KsAWWA on them for Section use at various Section activities. She had also ordered pens with a USB drive and a soft tip stylus, microfiber mouse pad, and silicone wallet stickers for cell phones.

During the meeting a Fitbit Galaxy was ordered for KsAWWA's contribution to the One AWWA Scholarship Silent Auction.

There was discussion about KsAWWA networking with other professional organizations such as KSPE. It was discussed maybe there could be quarterly regional meetings of KsAWWA members and the members of KSPE.

New Business:

Section Manager Corcoran Boyer presented several options for the KsAWWA Lunch at ACE in Philadelphia on June 12. After discussion it was decided to look into contracting with the Continental Mid-Town restaurant. (Once **Section Manager Corcoran Boyer** looked into this it was decided this restaurant would not work and a contract was made with the Continental in Old City restaurant).

Section Manager Corcoran Boyer presented the new agreement with AWWA for the one AWWA Operator Scholarship.

There was a request for Moderators for the Joint Conference – it was suggested we put a signup online for Moderators to sign up.

Discussion was held regarding the slate of officers for the KsAWWA Annual Meeting in August in Wichita. **Past Chair Jim Epp** is chairing this committee which consists of **Chair elect Martha Tasker** and 3 other members of KsAWWA. If anyone has someone they think would make a good candidate for a KsAWWA Trustee they are encouraged to e-mail **Past Chair Epp**.

Past Chair Jim Epp made a motion to pay the travel expenses for **Secretary/Treasurer Terryl Pajor** to ACE in Philadelphia in June 2017. **2nd Yr. Trustee Andrew Hansen** seconded. Motion carried.

Secretary/Treasurer Terryl Pajor made a motion to adjourn. **2nd Yr. Trustee Phillip Cooper** seconded.

Meeting adjourned at 12:29 p.m.

Respectively submitted,

Hank Corcoran Boyer
Section Manager

Dates to remember: Friday, August 11, 2017 Teleconference Meeting 10 a.m.