

**KsAWWA Board Meeting  
March 3, 2017  
Emporia Water Treatment Plant  
Emporia, KS**

**Chair Lester Estelle** called the meeting to order at 10:03 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Chair	Lester Estelle	
Past Chair		Jim Epp
Chair-Elect		Martha Tasker
2 <sup>nd</sup> Yr. Trustee	Phillip Cooper	
2 <sup>nd</sup> Yr. Trustee		Andrew Hansen
2 <sup>nd</sup> Yr. Trustee	Katie Miller	
1 <sup>st</sup> Yr. Trustee		Michelle Wirth
1 <sup>st</sup> Yr. Trustee	Mike Rudy	
1 <sup>st</sup> Yr. Trustee	Durward Johnson	
Secretary/Treasurer	Terryl Pajor	
Section Manager	Hank Corcoran Boyer	

**Committee Chairs** present were Steven Craig, OTC; Angela Buzard, Public Relations/Customer Service; and Denise Friday, Diversity.

**Section Manager Hank Corcoran Boyer** presented the minutes of the December 2, 2016 meeting. **2<sup>nd</sup> Yr. Trustee Katie Miller** made a motion to accept. **2<sup>nd</sup> Yr. Trustee Phillip Cooper** seconded. Motion carried.

**Secretary/Treasurer Terryl Pajor** presented the December 31, 2016 treasurer's report. As of December 31, 2016 the assets were as follows: Intrust Bank Account \$89,202.96; Intrust CD 004 \$36,835.92; and Intrust CD 006 \$31,714.79 for a total of \$157,753.67. This was approved to be filed for audit.

**Secretary/Treasurer Terryl Pajor** presented the March 3, 2017 treasurer's report. As of March 3, 2017 the assets were as follows: Intrust Bank Account \$77,285.23; Intrust CD 004 \$36,835.92; and Intrust CD 006 \$31,724.79 for a total of \$145,845.94. This was approved to be filed for audit.

**Director's Report – Mike Orth** reported the following:

*I was able to attend the Winter Board meeting in Scottsdale, AZ in mid-January. We are entering the year with membership just under 51,000! AWWA is very pleased with our membership count and working hard to maintain this level. In concert with our member retention strategies, AWWA is ramping up its engagement levels for college students to continue to advise them of career opportunities in the water sector as they are our future. On another front, we have seen strong*

*commitment from the Sections to support the OneAWWA Operators Scholarship participation. We have over 77% of Sections participating and the Kansas Section is one of the many engaged. We are also working on a branding study to align with our AWWA2020 strategic plan.*

*From an organizational stewardship perspective, our ad hoc committee formed to evaluate our governance model has made short and long-term recommendations. We are attempting to gain sufficient support to take our recommendations to the Board in June in Philadelphia for consideration, but it is unlikely we will meet this timeframe due to the need to better communicate the plan and benefits of restructuring our Board.*

*On the technical side, AWWA continues to be the leading voice on lead service lines. If you haven't seen AWWA's thought leadership on the Lead Resource Community web page, I would encourage you or your utility representatives to take a look at the resources and insight available to you at <https://www.awwa.org/resources-tools/water-knowledge/lead.aspx>. In addition, another source of capital project funding has not been made available via the WIFIA funding program, supported by AWWA.*

*And finally, the 2017 YP Summit was held in Tampa, FL around the Utility Management Conference. The YP leaders attended had the opportunity to learn how utilities respond in emergency situations, the role emotional intelligence impacts nearly everything we do, and how we (water professionals) must view ourselves as in the "public health business" and as being "source water protectors".*

*Jonathan Reeves (DC Water), Scott Holowasko (Gainesville Regional Utilities), and Christine Owen (Tampa Bay Water) lead professionals through a case-study to expose the complexities of responding to emergency situation and how responses can be far less than ideal if an emergency action plan is not put into place. Linda Kelly (Water Environment Federation) lead professionals through a unique look at how emotional intelligence applies to nearly every interaction we have with others. Ms. Kelly's expansive career provided ample examples that made the techniques she presented come alive. The final speaker, Bill Stowe (Des Moines Water Works), provided a high level technical discussion on the happenings at Des Moines Water Works (DMWW) regarding the nitrate pollution case DMWW filed against possible upstream point source polluters. Mr. Stowe focused on the fact that we (young operators, scientists, financial professionals, and engineers) are in the public health business, and we must "do the hard thing" even when it is not popular to be "source water protectors."*

**Chair's Report – Lester Estelle** reported the Bylaws revision had been accepted and approved by the AWWA Board of Directors and are on the KsAWWA website.

He reported the revised Strategic Plan had been put on the KsAWWA website and there was also a brochure available for members to hand out to prospective members. (Section Manager had those available at the meeting).

He also reported the revised Administrative Guidelines had been completed and would be placed online as well. It was requested that we have some hard copies printed. **Section Manager Hank Corcoran Boyer** will get these printed.

**Chair Estelle** reported the Mentoring Program or the KsAWWA Leadership Development program guidelines were on line and he encouraged all utilities to encourage their young people to participate in the program. The application deadline for participation in the program is July 1, 2017 with announcement of those selected by August 1, 2017.

**Chair Lester Estelle** presented a MOU that Kansas Municipal Utilities had passed and signed in December 2016. After a short discussion **2<sup>nd</sup> Yr. Trustee Katie Miller** made a motion to accept and sign the MOU. Motion was seconded by **1<sup>st</sup> Yr. Trustee Durward Johnson**. Motion passed.

**Section Manager – Hank Corcoran Boyer** reported she had been working on a number of things including compiling the list of “Papers” for the 2017 Joint Conference, helping with the editing and printing of the two new brochures for KsAWWA, attending the OTC meeting and helping them with the registration for their Advanced Operator Workshop which was held in February and the Water Treatment and Distribution Operator workshop to be held in April. She also has been listing the Exhibitors that have registered for the Joint Conference.

**Section Manager Corcoran Boyer** also thanked the Section for the plant they sent to her at the time of her mother’s passing.

#### **Committee Reports:**

**Joint Conference Program Chair - Martha Tasker** was unable to attend the meeting but she sent a report that **Section Manager Corcoran Boyer** had approximately 60 papers filed for the technical program and that another plea for papers would be sent out. She and KWEA program chair Susan Pekarek would be meeting in April with **Section Manager Corcoran Boyer** and **Tina Leitzel, webmaster** to slot the papers and see what was missing.

**Section Manager Corcoran Boyer** reported she and **Tina Leitzel, webmaster** had met with the Wichita Wingnuts and placed a down payment on the facility for the Tuesday evening social for the Joint Conference. They had also worked up several sponsorship opportunities for individuals, exhibitors and consulting engineers for the Joint Conference. These opportunities included the following options:

Lunch Sponsorship - \$400 per lunch: Charging Station Sponsorship - \$300 and a Program Advertisement - \$360 full page; \$180 half page; and \$90 quarter page ads.

General sponsorship - \$300 this was to sponsor the open event at the Wingnuts game on August 29, 2017; Private Sky Box - \$700 – there are 2 boxes available; and a single opportunity to throw out the First Pitch of the game - \$200.

All Sponsorship Opportunities will give the sponsors additional recognition on-site signage, mentioned on the conference website and in the printed program.

The First Pitch opportunity generated a lot of discussion among the Board members and finally **Director Mike Orth** said Black and Veatch would purchase this opportunity and he and **1<sup>st</sup> Yr. Trustee Mike Rudy** were going to develop some rules for people to purchase a chance on several individuals with the one getting the most donations to throw out the first pitch and the funds going to Water For People.

**Public Relations/Customer Service – Angela Buzard** reported the committee had developed a brochure about “what KsAWWA is about” for distribution among members and to recruit new members. **Section Manager Corcoran Boyer** had 2,500 printed and they were available at this meeting for everyone to take.

She also reported she had been working with **Denise Friday, Diversity Committee Chair** in obtaining KsAWWA logo items to hand out to people to generate interest for membership. Items that discussed included tablecloths with the KsAWWA logo on them, a pop-up banner, pens, etc.

**Secretary/Treasurer Terry Pajor** made a motion to support the Public Relations/Customer Service and Diversity Committees in purchasing items to promote the KsAWWA brand. **Chair Estelle** seconded. Motion carried.

**Section Manger Corcoran Boyer** said the Section already had a pop-up banner that stated why a utility worker/utility should be a member of AWWA and she would work with her vendor for the other items agreed upon.

**Angela Buzard** also reported she had purchased materials from AWWA on small system rates from AWWA and Wichita State University had split the cost with KsAWWA.

**Angela Buzard** then asked if there was a need to possibly hold a pre-conference Customer Service/Public Relations workshop prior to the Joint Conference. No decision was made.

**OTC Chair – Steve Craig** reported the OTC NE sub –committee had held their annual Advanced Operator workshop in February with a good turnout. The NE Subcommittee was getting ready to advertise for their Water Treatment/Distribution workshop in April. The OTC committee is looking to do a Beginners workshop in the Fall in Hays and incorporate a free AWWA operator membership into the registration fee. They are also looking at doing a social event with this workshop, possibly a trap shoot.

He reported at the February workshop they had done a book for the attendees with all of the items covered by the speakers in the book. This was well received by the attendees so they intend to do it for their workshops in the future.

It was also reported the OTC Training Manual was on the KsAWWA website and could be downloaded in a PDF format. It is listed under the tab named “Resources.”

**2<sup>nd</sup> Yr. Trustee Katie Miller** reported in conjunction with the OTC that AWWA will continue the Area 1 and Area 2 training for 2017. She will continue as the contact for these two programs.

**Diversity Chair – Denise Friday** reported her committee had developed a power point presentation to take to the schools in the Kansas City area items included on the power point included: Water/Sewer Leak Detection by Robot; Enviro Landscape and how their water comes from the Kaw River to their faucets at home; wastewater treatment and water meters and pipes and how they should use Dig Safe before digging in their yards, etc.

### **New Business:**

**Fly-In** – The YP Committee received 5 essays from YP's to attend the AWWA Fly-In in Washington D.C. One candidate was selected. **Ben Haecherl YP Chair** requested funds to provide gift certificates to those candidates not selected.

**Chair Estelle** made a motion to authorize Ben to purchase \$25 gift certificates and give to those not selected. **1<sup>st</sup> Yr. Trustee Durward Johnson** seconded. Motion carried.

**Chair Estelle** said he had been contacted by Kiel Johnson, WaterOne who is a member of the KSPE and wondered if there would be a possibility of having a joint meeting with KsAWWA and KSPE – or possibly a networking event (social). The Board was in agreement with this. **Chair Estelle** said he would ask **1<sup>st</sup> Yr. Trustee Michelle Wirth** to work on this.

**President-elect Nominations** were due April 1, 2017. After reviewing the list of those individuals in the Section eligible for this position **1<sup>st</sup> Yr. Trustee Durward Johnson** said he and **Past Chair Jim Epp** would visit with **Director Mike Orth** and see if he would be interested.

**Section Manager Corcoran Boyer** presented an e-mail notification she had received through KWEA regarding the Smithsonian Traveling Exhibit called “Water Ways”. It is going to be in Eudora, Colby, Dodge City, Hesston, , Junction City, and Cottonwood Falls, from June 2017 through April 2018. **Section Manager Corcoran Boyer** will send the notice out to the membership.

**Secretary/Treasurer Terry Pajor** made a motion to adjourn. **2<sup>nd</sup> Yr. Trustee Phillip Cooper** seconded.

Meeting adjourned at 12:15 p.m.

Respectively submitted,  
Hank Corcoran Boyer  
Section Manager

**Dates to Remember**

<b>Friday, May 5, 2017</b>	<b>Board Meeting Emporia Water Treatment Plant</b>	<b>10 AM</b>
<b>Friday, August 11, 2017</b>	<b>Board Meeting Teleconference</b>	<b>10 AM</b>